

Performing an Assembly - Teacher's Guide – Overview

➤ Preparations

1. Responsibilities – divide responsibilities between different pedagogues
2. Preparation in a team
3. Preparations in the classes
4. Notification of contributions



➤ Execution of the assembly

1. Prepare the technology
2. Arrival of students and pedagogues
3. Welcome by the principal of Primary School for Pre-service Classroom Teaching
4. Implementation of the individual program points and contributions
5. Ending with the school song
6. Orderly leaving



➤ Follow-up

1. Dismantling the technology
2. Note points that are important for the next assembly
3. Prepare Website Report/Social Media Report
4. Debriefing and reflection in the classes